



Board of Directors Meeting

April 14, 2025 6pm

Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:00 PM

Members Present: Ken Hameloth, President; Dorothy Love, Vice President; Barb Horst, Treasurer; Beth Sauder, Secretary and Bryan Pastor

Absent: none

Library Staff Present: LaTrobe Barnitz, Director; Connie Kelly, Assistant Director

Others: Stacey Barrick, Friends of the Manheim Community Library; Melissa Troiano, Prospective Board Member

Guests: none

Public Comment: No public comments or public attendees

Approval of Minutes:

March 10, 2025 meeting minutes - Motion made by B. Horst to accept the minutes. B. Pastor seconded. All in favor. Motion carried.

Reports:

1. Treasurer Report (Barb) – went over current funding coming in and tracking of expenses YTD. D. Love made a motion to accept treasurer report for audit. B. Sauder seconded. No discussion, all in favor - motion carried.
2. Director Report (LaTrobe) – see attached report.

3. Friends of the Library Report (Stacey) – Murder Mystery was a success and tickets were sold out. The Friends book sale is May 17th. June 11th is Dine out at The Shack fundraiser.

Motions: K. Hameloth motioned to approve Lancaster County Library System to acquire the following items on our behalf billable to the Manheim Community Library. D. Love seconded. Different quotes were obtained and this was the best quote received for the price and quality of equipment. All in favor. Motion carried.

- Book Cart (2) - \$2,031.65
- Network Cabling Install - \$2,754
- Telephone Hardware (4) - \$469.97
- Telephone (monthly) contract - \$123.65

Old Business:

- Library construction/move progress – volunteer slots have been posted for April 17- April 24th and are filling up with the help of community members, student groups, and sports teams.
 - Signage – PV gave two options for signage and will go with the larger sized sign for the outside of the building
 - Donor wall – tabled to see what PV is doing for their donor wall
- Fundraising – Todd Lindsley meeting in March was cancelled due to illness
- Lease Addendum – draft copy provided to board to look over and will need to be voted on before the next board meeting when the final addendum is provided by lawyers
- Board member recruitment – MCL is still trying to obtain board members representing Rapho Township and one additional member from the Borough

New Business:

- 250th Grants – tabled until next meeting; LaTrobe will look for opportunities for potential grants
- Library Insurance – quotes from Baron Insurance and Hess Agency provided. Board went over quote differences in price and coverage. B. Pastor motioned to continue using Baron Insurance. B. Sauder seconded. All in favor. Motion carried.
- Donor Event – will get dates to board for PV events
- EITC application – LaTrobe to complete application

Executive Session:

B. Horst motioned to go into Executive session at 7:58pm. B. Pastor seconded. All in favor. Motion Carried.

B. Horst motioned to leave Executive Session. B. Pastor seconded. All in favor. Motion carried.

B. Sauder motioned to approve salary considerations discussed in Executive Session. B. Horst seconded. All in favor. Motion carried.

Adjournment

B. Horst motioned to adjourn at 8:08 pm. B. Pastor seconded. All in favor. Motion carried.

The next library meeting is on May 12th 6:00 PM at the new location.