



MANHEIM COMMUNITY LIBRARY

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547 N Penryn Rd, Manheim, PA 17545

manheimlibrary.org

717.665.6700

Board of Directors Meeting

May 12, 2025 6pm

Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:01 PM

Members Present: Ken Hameloth, President; Dorothy Love, Vice President; Barb Horst, Treasurer; Beth Sauder, Secretary and Bryan Pastor

Absent: none

Library Staff Present: LaTrobe Barnitz, Director

Others: Stacey Barrick, Friends of the Manheim Community Library; Melissa Troiano, Prospective Board Member

Guests: none

Public Comment: No public comments or public attendees

Approval of Minutes:

April 12, 2025 meeting minutes - Motion made by K. Hameloth to accept the minutes. B. Pastor seconded. All in favor. Motion carried.

Reports:

1. Treasurer Report (Barb) – went over current funding and tracking of expenses YTD. B. Sauder made a motion to accept treasurer report for audit. D. Love seconded. No discussion, all in favor - motion carried.
2. Director Report (LaTrobe) – see attached report.
3. Friends of the Library Report (Stacey) – Friends board met earlier this week and is working on the book sale happening this week. Dine out at the Shack event is on

June 11th. Friends board is voting in one new member and has two open positions remaining.

Motions:

- K. Hameloth made the motion to ratify the Lease Addendum as written – B. Horst seconded. No discussion, all in favor – motion carried.

Old Business:

- Library construction/move progress –
 - Donor Wall – Library will have separate donor wall near library entrance
 - List of items to order – LaTrobe and Ken will come up with a list for board to vote on specific purchases
 - Keystone Grant paperwork – Ken is working through the grant paperwork
- Fundraising – Ken will check with Todd and Susan to reschedule meeting
- Board member recruitment – Library will continue trying to obtain new board members

New Business:

- Budget item to move purchases – K. Hameloth motions to add a line item to the budget of \$5,000, for the current budget year only, in order for LaTrobe to buy furniture and fixtures needed for the new library. A quarterly itemized list of what was purchased will be provided to the board. B. Sauder seconded. All in favor – motion carried.
- Bylaws discussion – Board looking into the number of board members needed per the library code
- Community Day – board members will be attending to encourage community to visit the library
- Donor Appreciation event –to be held on June 19th
- Copier – LaTrobe to look into purchasing a laser printer instead of renewing copier lease

Adjournment

B. Horst motioned to adjourn at 7:39 pm. B. Pastor seconded. All in favor. Motion carried.

The next library meeting is on June 9th 6:00 PM.